



Town of Duxbury Massachusetts Planning Board

TOWN CLERK
15 SEP 30 AM 9:26
DUXBURY, MASS.

Minutes 08/03/15

The Planning Board met on Monday, August 3, 2015 at 7:00 PM at the Duxbury Town Hall, Mural Room.

Present: George Wadsworth, Chairman; John Bear, Scott Casagrande, and David Uitti.

Absent: Brian Glennon, Vice Chairman; Cynthia Ladd Fiorini, Clerk; and Jennifer Turcotte,.

Staff: Diane Grant, Administrative Assistant.

Mr. Wadsworth called the meeting to order at 7:03 PM.

OPEN FORUM

Ms. Grant reported that concurrent with tonight's Planning Board meeting, the Board of Selectmen is hosting a Financial Summit at the Senior Center with the Finance Committee, the Fiscal Advisory Committee, and the School Committee. She invited Planning Board members and the public to attend after tonight's Planning Board meeting.

APPOINTMENT OF INTERIM PLANNING DIRECTOR

Mr. Wadsworth introduced Ms. Mary Elizabeth Burgess, whom he and Town Manager recommend for the position of part-time Interim Planning Director until a full-time Planning Director is hired. Ms. Grant distributed a résumé for Ms. Burgess. Mr. Wadsworth noted that the Planning Board is the appointing authority for this position, and the hours would be less than 20 hours per week with a focus on usual Planning Board business. Planning Board members asked Ms. Burgess questions regarding her background and experience. Ms. Burgess indicated that she is not applying for the full-time Planning Director position.

MOTION: Mr. Bear made a motion, and Mr. Casagrande provided a second, that the Duxbury Planning Board offer temporary, part-time, non-benefit eligible employment as Interim Planning Director to Ms. Mary Elizabeth Burgess, contingent and effective upon successful completion of the standard pre-employment screening process with the Town of Duxbury Human Resources Department, with an end date on or about the start date of the permanent, full-time Planning Director.

VOTE: The motion carried unanimously, 4-0.

Mr. Wadsworth asked Ms. Burgess if she accepted the position, and Ms. Burgess replied that she was pleased to accept the offer.

ADJOURNMENT

The Planning Board meeting adjourned at 8:24 PM. The next Planning Board meeting will take place on Monday, August 17, 2015 at 7:00 PM at Duxbury Town Hall, Mural Room, 878 Tremont Street.

MATERIALS REVIEWED

- Mary Elizabeth Burgess résumé (*distributed at meeting*)